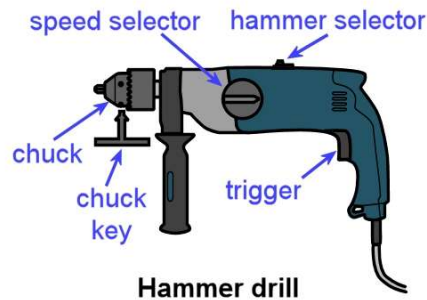


## SAFE OPERATING PROCEDURE

### Task / Equipment Description: Hammer Drill/ Tile Stripper/ Jack Hammer



Hammer drill

#### Potential Hazards:

- Moving, rotating and sharp parts
- Pinch points
- Slips, trips and falls
- Noise
- Dust
- Eye injuries
- Loss of control of Equipment
- Manual handling - vibration, duration and excessive force.
- Electrical shock

**DO NOT use this equipment unless you have been trained in its safe use and operation.**

### Required Personal Protective Equipment (PPE)



Appropriate footwear



Eye protection



Gloves



Hearing Protection



P2 dust mask (as required)

Other PPE (describe): Close fitting, protective clothing

Dust mask is dependent on material being drilled

### ALWAYS

Review operating instructions for this tool prior to use – see Diamond Hire website

Make sure both hands are free to operate the tool. Use auxiliary handles if provided on machine

Wear solid firm safety shoes which provide adequate protection for the feet and secure footing

Wear specified PPE as listed above

Ensure pets and children and bystanders are kept away from working area

### NEVER

Never operate power tools in wet or damp conditions

Never operate a power tool in an explosive environment such as in the presence of flammable liquids, gases or dust – power tools create sparks

Never use faulty or defective equipment

## Safe Operating Procedure:

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1. Pre-Operation – Safety Checks:
  - Ensure all components (including bits, chisels etc) are secure before starting
  - Ensure switch is on off position prior to connecting to power
  - Know the best way to do the job - review manual on website
  - Be aware that this power tool causes severe vibration when in use - take regular breaks to rest hands, arms and legs
  - Remove any adjusting key or wrench before turning power tool on
  - If dust collection/extraction accessory is provided – ensure these are connected correctly and ensure these are disposed of safely
2. Operation – Safety Procedure:
  - Always use two hands
  - Ensure you have a firm footing and are always ready to handle any reaction the tool may cause
  - Operators should be prepared to brace themselves against the high level of torque exerted by the tool
  - Apply slight pressure on the tool - pressing very hard will not increase efficiency
  - Stop operation if the tool bounces around uncontrollably
  - Do not touch the bit immediately after operation, it heats up during use
  - Do not operate this power tool at no-load unnecessarily
  - To stop the drill, release the handle grip switch
  - Turn off and disconnect after use
  - Never leave this power tool running or unattended and ensure it is kept dry
3. Post-Operation – Housekeeping:
  - Clean down the drill return drill to its storage position ensuring cutting bits / blades are fully protected
  - Never use a defective power tool - report any damage or faults immediately to Diamond Hire
  - Secure tool during transportation

*This document does not replace training it is provided as a guide to the safe use of this type of equipment. Refer to the manufacturer's manual or training documents for further information. This is a non-specific document and must be assessed against your particular brand of equipment and the working environment. Where necessary a Task Specific Risk Assessment should be undertaken.*